

Oct. 5, 2021

Subject: Tax Identification Numbers Will Be Required on All Prior Authorization Requests

Dear Provider,

Presbyterian Health Plan, Inc. and Presbyterian Insurance Company, Inc. (Presbyterian) appreciates you partnering with us to meet regulatory requirements that reduce delays in care and ensure patients and members receive the care they need, when they need it. It is in that spirit of commitment to excellence and collaboration that we announce that **effective Nov. 5, 2021**, Presbyterian will require requesting and treating providers to include their tax identification number (TIN) on all prior authorization (PA) requests.

By including TINs on all PA requests, Presbyterian will be able to prevent delays in care and improve the claims payment process. In addition, this will also help ensure Presbyterian complies with requirements from the National Committee for Quality Assurance, the Centers for Medicare & Medicaid Services, the New Mexico Human Services Department, the Office of Superintendent of Insurance, and the Health Insurance Portability and Accountability Act.

PA requests submitted without a TIN after **Nov. 5, 2021**, may be denied for insufficient information and providers will have to resubmit their request, which could affect their patients and their ability to receive the care they need, when they need it. To reduce administrative burden on your office and help ensure your patients do not experience any delays in care, please be sure to include your TIN on all future PA requests.

Again, thank you for partnering with us to meet the highest standards in healthcare and improve the health of the patients, members and communities we serve. If you have any questions about this communication, then please contact your Provider Network Operations relationship executive. Their contact information can be found in the contact guide located at www.phs.org/ContactGuide.

Provider Network Operations



Hours: Monday through Friday, 8 a.m. to 5 p.m.



Phone: (505) 923-5141

Contact Guide: www.phs.org/ContactGuide



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