

Workforce Acknowledgement

INSTRUCTIONS:

1. Print this form
2. Complete the fields below
3. Give the completed form to your manager or supervisor.

"I acknowledge that I have received orientation and policy information regarding Presbyterian compliance and safety standards.

I agree that I will abide by the policies included here in the performance of my work for Presbyterian.

I also agree that I will protect any Presbyterian Confidential Information that I obtain access to through my workforce role at Presbyterian, and will not disclose such information in violation of HIPAA regulations or Presbyterian policy.

If I have questions or concerns regarding any of the material, I will follow up by asking my Presbyterian manager, the Presbyterian Vice President for Corporate Compliance, (505-923-8544) or the toll-free Compliance Hotline (1-888-435-4361)"

Please Check the Box, Sign and Date Below:

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I agree.

Name (Print): _____

Name (Sign): _____

Date: _____

Please Print Your Presbyterian Work Location Information:

Department: _____ **Facility / Location:** _____

Supervisor / Contact Person Name: _____