

Oct. 12, 2018

Subject: Reminder: Enroll in Presbyterian's New Electronic Payment Platform

Presbyterian Health Plan, Inc. and Presbyterian Insurance Company, Inc. (Presbyterian) are committed to keeping providers informed of any changes that may affect their business. We would like to take this opportunity to remind providers to enroll in Presbyterian's new electronic payment (ePayment) platform, the Presbyterian ePayment Center to receive electronic remittance advice (ERA) and electronic funds transfer (EFT) services.

Presbyterian providers may enroll with the Presbyterian ePayment Center at any time. Providers who enrolled by Oct. 18 can expect to begin receiving ePayments from our ePayment Center in November. Providers who did not enroll by this date will receive paper checks until they complete the enrollment process.

In addition to receiving ERA/EFT services, our new electronic payment platform, the ePayment Center, allows contracted providers to download remittance files, receive automated clearinghouse (ACH) claim payments at no cost and coordinate the delivery of 835 files from a selection of clearinghouses.

How do I enroll with the ePayment Center?

1. Visit Presbyterian.epayment.center/registration.
2. Follow the instructions to register for an enrollment code.
3. Click "Sign In."
4. Enter your bank account information.
5. Select "Date Delivery."
6. Review and accept ACH Agreement.
7. Click "Submit."

Upon completion of the registration process, your bank account will undergo a pre-notification process to validate the account prior to commencing the EFT delivery. This process may take up to six business days to complete.

What will I need to enroll with the ePayment Center?

To register with ePayment Center, you will need the following:

- Your nine-digit federal Tax Identification Number (TIN) or Employer Identification Number (EIN)
- The practice's corporate name and principal information

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Presbyterian exists to improve the health of the patients, members, and communities we serve.

- Your bank account and routing transit number (RTN) or the American Bankers Association (ABA) routing transit number

What if I already have an account with Zelis?

Providers who already have an account with Zelis still need to enroll with Presbyterian's ePayment Center to receive ERA/EFT services from Presbyterian. Please refer to the enrollment instructions listed on the front of this page.

What if I have questions or require assistance with the registration process?

Comprehensive enrollment instructions and a detailed question and answer guide are available for download at Presbyterian.epayment.center. Should you require further assistance, please call 1-855-774-4392 or email Help@ePayment.Center.

As always, thank you for partnering with us to improve the health of the patients, members and communities we serve. If you have any questions, please use the information below to contact your Provider Network Management relationship executive.

Provider Network Management



Hours: Monday through Friday, 8 a.m. to 5 p.m.



Phone: (505) 923-5141

Contact Guide: www.phs.org/ContactGuide



Mailing address: P.O. Box 27489, Albuquerque, NM 87125

Location: 9521 San Mateo Blvd NE, Albuquerque, NM 87113