



**Lab Test Results  
Submission Instructions**

## What are we trying to accomplish?

To obtain lab results for Presbyterian Health Plan members that will provide supplemental information to physicians of patient needs and health, impact physician profiles and national measurements and ultimately improve the health of individuals, families and communities.

## Lab Results PHP is Prepared to Accept

The table below describes the lab results, CPT-4 procedures, valid ranges and submit values accepted by PHP.

Lab Test	Acceptable CPT-4 Codes	Lab Test Result Reportable Range/Values	Lab Test Result Submit Value
HBA1C (Hemoglobin Level)	<b>83036, 83037</b>	Reportable Range: 3.0 – 20.0	As reported, without decimal. If test result is 3.2, then 32 If test result is 15.0, then 150 If test result is 15.4, then 154
LDL (LDL Value from Cholesterol screening)	<b>80061, 83700, 83701, 83704, 83715, 83716, 83721</b>	Lower Reportable Limit: 47	As reported.
HDL (HDL Value from Cholesterol screening)	<b>80061, 83700, 83701, 83704, 83715, 83716, 83721</b>	Reportable Range: 1 - 300	As reported.
TOTAL CHOLESTEROL	<b>80061, 83700, 83701, 83704, 83715, 83716, 83721</b>	Reportable Range: 50 – 975	As reported.
MICROALBUMURIA	<b>82042, 82043, 82044, 83518, 84156</b>	Negative: < 2 Positive: >=2 Not reported:	= 0 = 1 = 2
PAP SMEAR (Bethesda Pap Smear Classification)	<b>88141, 88142, 88143, 88144, 88145, 88147, 88148, 88150, 88152, 88153, 88154, 88155, 88160, 88161, 88162, 88164, 88165, 88166, 88167, 88174, 88175</b>	Normal: Squamous Cell Carcinoma: Atypical Squamous Cell: Low Grade Squamous Intraepithelial Lesion: High Grade Squamous Intraepithelial Lesion:	= <b>WNL</b> = <b>CARCINOMA</b> = <b>ASCUS</b> = <b>LGSIL</b> = <b>HGSIL</b>
CHLAMYDIA SCREENING	<b>87320, 87270, 87110, 87490, 87491, 87810, 87492</b>	Negative: 0 Positive: 1 Not Performed:	= 0 = 1 = 2
MACROALBUMURIA	<b>81000, 81001, 81002, 81003, 81005</b>	Negative: < 2 Positive: >=2 Not reported:	= 0 = 1 = 2

## Template or File Specifications for Submitting Lab Results

### **Fax Method**

If you will be submitting less than 20 results a month and will not be using the below MSEXcel Template, you may fax your test results to the following:

ATTENTION: Presbyterian Health Plan  
Health Services Department/Lab Data Submissions  
(505) 923-6171

### **MSEXcel Template**

If you will be submitting less than 20 results a month and will not be using the above fax method, you may use the attached MSEXcel spreadsheet.



"Lab Submission  
Template LT20Month.xls"

Use the following file naming standard prior to submitting results:

###\_DDMMYYYY.xls

Where ### is your unique submitting ID provided by PHP and DDMMYYYY is the date you are submitting. Do not change the extension (xls).

In order to comply with HIPAA standards, you are required to encrypt the file prior to email submission. File attachments sent via e-mail must be transmitted with no less than 128-bit encryption, using any desired software toolset. PHP recommends using the CRYPTAINER LE toolset from Cypherix, Inc.; this product can be acquired at no cost to the submitter by accessing the following web URL:

[http://www.cypherix.com/cryptainer\\_le\\_download\\_center.htm](http://www.cypherix.com/cryptainer_le_download_center.htm)

Use the following as a **password standard**:

lab\_###\_DDMMYYYY

Where ### is your unique submitting id provided by PHP and DDMMYYYY is the date you are submitting.

The attached file will provide guidance in downloading and using the encryption software.



"Cryptainer  
Encryption Software."

You may e-mail your encrypted file to:

**Labtests@phs.org**

### **FTP File Specifications**

For those providers submitting 20 or more results (records) a month, you are required to use the following file specifications.



"Lab Submission File  
Specifications GET20

Use the following file naming standard prior to submitting results:

**###\_DDMMYYYY.txt**

Where **###** is your unique submitting ID provided by PHP and **DDMMYYYY** is the date you are submitting. Do not change the extension (txt).

In order to comply with HIPAA standards, you are required to encrypt the file prior to submission. PHP requires all files sent via FTP to be encrypted using PGP (Pretty Good Privacy) encryption software. PGP can be acquired by accessing the following web URL:

<http://www.pgp.com/index.html>

You may post your encrypted file the PHP's FTP site. Please contact your PHP provider Services Coordinator to establish functionality.

## **Submission Frequency**

Lab submissions are expected each month and are **due by the 5<sup>th</sup> of each month** for all lab types required and performed in the previous month. PHP will monitor the frequency, quantity and quality on a regular basis.

## **Audit Information**

All lab data received by Presbyterian Health Plan in the form of FTP files or MSEXCEL spreadsheets will be subject to regularly scheduled and random audits to ensure data accuracy. In order to prevent such audits, all submitters are asked to provide Presbyterian Health Plan with the information contained in the following Lab Data Integrity Disclaimer.



"Lab Data Integrity  
Disclaimer.doc"

All Lab Data Integrity Disclaimers should be returned to your PHP Provider Services Coordinators upon completion.

## **Contact Information**

Your PHP Provider Services Coordinator will be your key contact for this process. They will direct your questions to the appropriate PHP staff or department.